

REFERENCE NUMBER:

PG/PKM 646/26



**TITLE: HIRING OF MOBILE TOILETS FOR A
FRAMEWORK AGREEMENT FOR UNFORESEEN
CIRCUMSTANCES FOR PROJECT GREEN**

Date Published:

10th August 2026

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

17th April 2026

at 23:45 hrs CEST

Project Green

Avenue 77, Triq Negozju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

- 1.1 Response to this RfQ is to be submitted by email on the following email address:
Procurement.pg@projectgreen.mt
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.

Section 2: General Information

2.1 Purpose

The purpose of this RfQ is **hiring of mobile toilets for 250 days.**

2.2 Scope and Terms & Conditions

The scope is to seek interested economic operators who can furnish the Contracting Authority with **the hiring of mobile to be provided to various locations as indicated by Project Green officials and in accordance with the technical specifications forming part of this RFQ. Further contact details will be provided after the award of the contract.**

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

2.3 Specifications

- 2.3.1 This framework agreement shall cover two hundred fifty (250) days over a period of eighteen(18) months. Toilets will mainly be required during pre-agreed specific days and times from Monday to Sunday. The Contracting Authority shall inform the Economic Operator at least five working days in advance prior to requiring the services.
The overall objective of this request for quotation (RfQ) is the hiring and service of one male, one female and one special needs mobile toilet. **The total price must include delivery, pick-up and service**
- 2.3.2 The standard mobile toilets must be with vent stack, self-closing door with interior lock and 'occupied' indicator.
- 2.3.3 The standard mobile toilets must have sufficient toilet paper capacity to coincide with standard cleaning schedule for replenishment.

2.3.4 The standard mobile toilets must be equipped with a built-in washbasin and hand sanitizer or soap, to be provided with sufficient capacity to coincide with standard cleaning schedule for replenishment.

2.3.5 Mobile toilets are to be serviced at least once daily.

Services shall include, but not be limited to, the following:

- i. Empty waste tank content.
- ii. Thoroughly clean waste tank and refill with chemically treated water (treatment to include anti-freeze as necessary).
- iii. Thoroughly clean and disinfect seats, wall, floors and any other exposed surface.
- iv. Deodorant blocks installed and replenished.
- v. Toilet tissues dispensers and soap/sanitizer are to be fully restocked.

2.3.6 The mobile toilets shall conform to all safety regulations and legislation in force and/or recognised standards/codes of practice.

2.3.7 The Contractor shall be solely responsible for the safe operation of all the hired mobile toilets under this Contract.

2.3.8 The mobile toilets shall conform to all safety regulations and legislation in force and/or recognised standards/codes of practice.

2.3.9 Once the toilets are installed on site, they will remain under the responsibility of the Contractor and Project Green will not be held responsible for any vandalism or theft of same.

2.3.10 No equipment is to be purchased on behalf of Project Green as part of this service contract or transferred to Project Green at the end of this contract.

2.3.11 The Economic Operator at the bidding stage shall provide the following:

- images of the mobile toilets
- necessary permits (if applicable)

2.4 Execution Period

2.4.1 The time-limit for the execution of the contract shall be **eighteen (18) months** from the date of the Purchase Order. The contract covers up to 250 days which may be spread over this 18-month period.

Section 3 Financial Offer

3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 Criteria for Award

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

3.3 Clarification meeting / Site-visit

- 3.3.1 No Clarification meeting/site visit will be held.

3.4 Method of Payment

Payments shall be made per each request, upon receipt of invoice.

Payment is to be affected within 60 (sixty) days from the presentation of the invoice to the Contracting Authority, provided that invoices are accepted and certified by the Contracting Authority and that the services have been delivered to the satisfaction of the Contracting Authority, or its representative. The Contracting Authority reserves the right to withhold amounts from payments equivalent to any penalties incurred as applicable.

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