

REFERENCE NUMBER:

PG/OPS 375/26/1



**TITLE: SUPPLY AND DELIVERY OF ONE OUTDOOR
GARDEN STORAGE SHED**

Date Published:

17th July 2026

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

24th July 2026

at 23:45 hrs CEST

Project Green

Avenue 77, Triq Negoju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

- 1.1 Response to this RfQ is to be submitted by email on the following email address:
Procurement.pg@projectgreen.mt
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.

Section 2: General Information

2.1 Purpose

The purpose of this RfQ is **the supply and delivery of a Garden Shed.**

2.2 Scope and Terms & Conditions

Supplies shall be **delivered to Project Green, Avenue 77, Triq in-Negozju, Zone 3 Central Business District, Birkirkara CBD3010** or as otherwise indicated by the Contracting Authority. The material is to be supplied in accordance with the technical specifications forming part of this RFQ.

The garden shed shall be specifically for permanent outdoor use and capable of withstanding exposure to typical environmental conditions, including rainfall, solar radiation, humidity, and wind. The shed shall incorporate adequate weather protection, natural ventilation, secure locking provisions, and internal shelving to facilitate organised storage.

The Contractor shall supply the complete shed fully packaged and ready for assembly, including all necessary fixings, fittings, hardware, accessories, anchoring components, and ancillary items required for the proper functioning of the unit.

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

2.3 Specifications

- 2.3.1 The Contractor shall supply and deliver one (1) outdoor timber garden storage shed intended for the storage of gardening equipment, maintenance tools, irrigation accessories, educational resources, and other materials associated with the operation and maintenance of the school garden.

- 2.3.2 The shed shall be manufactured from high-quality wood or equivalent approved material suitable for continuous outdoor use. All timber shall be treated or coated with a weather-resistant protective finish capable of resisting moisture, ultraviolet degradation, fungal attack, and normal environmental exposure conditions.

2.3.3 **Dimensions**

The garden shed shall have minimum overall dimensions of:

- Width: 1.25m (+/- 10%)
- Depth: 0.60m (+/- 10%)
- Height: 1.60m at eaves rising to approximately 1.70m at ridge level (+/- 10%)

Equivalent dimensions resulting in a storage capacity not less than that specified shall be acceptable subject to approval.

2.3.4 **Internal layout**

The shed shall incorporate:

- Two (2) internal storage shelves located on one side of the structure
- One (1) full-height open storage compartment suitable for storing larger gardening equipment and tools
- Shelves capable of supporting a minimum uniformly distributed load of 40kg per shelf
- Floor structure capable of supporting a minimum uniformly distributed load of 70kg

2.3.5 **Doors and Security**

The shed shall be provided complete with:

- Double front-opening doors
- Ventilated louvre-type door construction to promote neutral airflow
- Integrated locking mechanism or latch
- Provision for fitting a padlock for additional security
- Door hardware manufactured from corrosion-resistant materials

The locking arrangement shall ensure safe storage of tools and equipment whilst preventing unauthorised access.

2.3.6 **Ventilation**

The shed shall be naturally ventilated through integrated louvre openings incorporated within the door assembly or equivalent approved arrangement.

The ventilation system shall minimise moisture accumulation and promote adequate airflow within the storage enclosure.

2.3.7 **Stability and Anchoring**

The garden shed shall be supplied complete with:

- Adjustable feet suitable for accommodating minor surface irregularities
- Ground anchoring pegs or equivalent fixing system

- All brackets, screws, connectors, and associated hardware required for secure installation

The assembled structure shall remain stable under normal operational and environmental conditions.

2.3.8 **Finish**

The shed shall be supplied in a natural timber finish or other approved finish as authorised by the Contracting Authority.

The appearance shall be free from defects, damage, cracking, wrapping, splitting, discoloration, or manufacturing imperfections.

2.3.9 **General Requirements**

The supplier shall ensure that:

- All components are new and unused
- The shed is delivered complete with assembly instructions
- All metal fixing and hardware are galvanised, stainless steel, or otherwise corrosion-resistant
- All materials are removed from site by the Contractor where assembly is included

The garden shed shall be delivered complete in every respect and ready for installation and use.

2.3.10 **Preambles**

1. The rates for the supply and delivery of the outdoor garden shed shall be deemed to include for all labour, materials, plant, equipment, transportation, packaging, handling, loading, unloading, protection, warranties, ancillary components, and all other requirements necessary for the proper execution of the works as specified.
2. The rates will cover all tax, duty or other liabilities which are not stated separately in the bill of quantities.
3. The Bill of Quantities (BOQ) shall be read in conjunction with the specifications and all relevant documentation prior to the submission of pricing. No claims for variations, omissions, repeated works, or additional costs arising from the Contractor's failure to do so shall be entertained.
4. The **Contractor shall submit manufacturer's technical literature, product data sheets, and photographs of the proposed shed** for approval prior to delivery where requested by the Contracting Authority.
5. The dimensions indicated within the specification are minimum requirements and equivalent or superior products may be proposed subject to prior approval by the Contracting Authority.

2.4 Execution Period

- 2.4.1 The time-limit for the execution of the contract shall be **four (4) weeks** from the date of the Purchase Order.

Section 3 Financial Offer

3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 Criteria for Award

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

3.3 Clarification meeting / Site-visit

- 3.3.1 No Clarification meeting/site visit will be held.

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