

**REFERENCE NUMBER:**

**PG/COMMS 675/26**



**TITLE: DECORATIONS INCLUDING SET UP AND  
DISMANTLING ON SITE**

**Date Published:**

**16<sup>th</sup> July 2026**

**Site Visit:**

**Monday 20<sup>th</sup> July**

**at 13:30 hrs CEST**

**Deadline for Submission of Offers:**

**23<sup>rd</sup> July 2026**

**at 23:45 hrs CEST**

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## **Project Green**

Avenue 77, Triq Negoju, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### **Section 1: Instructions to Economic Operators**

- 1.1 Response to this RfQ is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### **Section 2: General Information**

#### **2.1 Purpose**

The purpose of this RfQ is **for decorations including set up and dismantling on site.**

#### **2.2 Scope and Terms & Conditions**

Set up and dismantling of decorations at **Milbrae Grove in Mosta**, on the **18<sup>th</sup> of September**. The time of the event, along with the set-up and dismantling times will be communicated with the winning bidder at a later stage.

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

#### **2.3 Specifications**

- 2.3.1 100m Bunting with custom print

**Bidders are required to send the dimensions for bunting.**

- 2.3.2 Fairy lights to cover 10 trees
- 2.3.3 100m Festuni lights (warm)
- 2.3.4 X15 Bean bags
- 2.3.5 X30 Picnic Blankets in various colours
- 2.3.6 X20 Cushions in various colours
- 2.3.7 X10 Uplighters
- 2.3.8 X2 Running lights 150m (for passageway)

- 2.3.9 X6 Floodlights on stand (to illuminate the park)

## 2.4 Execution Period

- 2.4.1 The execution of the contract shall take place on the **18<sup>th</sup> of September** as stated in clause 2.2.

## **Section 3 Financial Offer**

### 3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as 'Financial Bid Form'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the 'Financial Bid Form'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

### 3.2 Criteria for Award

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

### 3.3 Clarification meeting / Site-visit

- 3.3.1 A **clarification meeting/site visit** will be held on the **20<sup>th</sup> of July at 13:30** at the following location <https://maps.app.goo.gl/KnfiosGkjgQcheUb9>.

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