

REFERENCE NUMBER:

PG/COMMS 535/26



**TITLE: REQUEST FOR QUOTATIONS FOR A
FRAMEWORK AGREEMENT FOR THE HIRING OF
MOBILE TOILETS FOR VARIOUS EVENTS**

Date Published:

26th June 2026

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

6th July 2026

at 23:45 hrs CEST

Project Green

Avenue 77, Triq Negojju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

- 1.1 Response to this RfQ is to be submitted by email on the following email address:
Procurement.pg@projectgreen.mt
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.

Section 2: General Information

2.1 Purpose

The purpose of this RfQ is **the hiring of Mobile Toilets for Various Events at Project Green.**

2.2 Scope and Terms & Conditions

The mobile toilets shall be provided to various locations as indicated by Project Green official and must be in accordance with the technical specifications forming part of this RFQ. Further contact details will be provided after the contract is awarded.

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

2.3 Specifications

- 2.3.1 This framework agreement shall cover twenty-eight (28) events/days over a period of two (2) years. Toilets will mainly be required during pre-agreed specific days and times from Monday to Sunday. The Contracting Authority shall inform the Economic Operator at least five working days in advance prior to requiring the services.
- 2.3.2 The standard mobile toilets must be with vent stack and a self-closing door with interior lock and 'occupied' indicator.
- 2.3.3 The standard mobile toilets must have sufficient toilet paper capacity to coincide with the standard cleaning schedule replenishment.

- 2.3.4 The standard mobile toilets must be equipped with a built-in washbasin and with sufficient capacity for hand sanitizer or soap, to coincide with the standard cleaning schedule for replenishment.

Mobile toilets are to be serviced at least once daily.

2.3.5

Services shall include, but not limited to, the following:

- Empty waste tank content
- Thoroughly clean waste tank and refill, with chemically treated water (treatment to include anti-freeze as necessary)
- Thoroughly clean and disinfected seats, walls, floors, and any other exposed surface
- Deodorant blocks installed and replenished
- Toilet tissue dispensers
- Soap / Sanitizer are to be fully restocked

- 2.3.6 The mobile toilets shall conform to all safety regulations and legalisation in force and/or recognised standards/codes of practice.

- 2.3.7 Once the toilets are installed on site, they will remain under the responsibility of the Contractor, and the Contract Authority will not be held responsible for any vandalism or theft.

- 2.3.8 No equipment is to be purchased on behalf of the Contract Authority as part of this service contract or transferred to the Contract Authority at the end of this contract.

- 2.3.9 At the bidding stage the Economic Operator must provide the following:

- Images of mobile toilets
- Necessary permits (if applicable)

2.4 Execution Period

- 2.4.1 The time-limit for the execution of the contract shall be of **two (2) years** from the date of the Purchase Order.

Section 3 Financial Offer

3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as 'Financial Bid Form'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the 'Financial Bid Form'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 Criteria for Award

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

3.3 Clarification meeting / Site-visit

- 3.3.1 No Clarification meeting/site visit will be held.

3.4 Method of Payment

Payments shall be made per each event, upon receipt of invoice.

Payment is to be affected within 60 (sixty) days from the presentation of the invoice to the Contracting Authority, provided that invoices are accepted and certified by the Contracting Authority and that the services have been delivered to the satisfaction of the Contracting Authority, or its representative. The Contracting Authority reserves the right to withhold amounts from payments equivalent to any penalties incurred as applicable.

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