

REFERENCE NUMBER:

PG/PROC 780/25/1



**TITLE: REQUEST FOR QUOTATIONS FOR THE
LEASING OF A FORKLIFT FOR PROJECT GREEN
STORES**

Date Published:

17th June 2026

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

24th June 2026

at 23:45hrs

Project Green

Avenue 77, Triq Negotju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

- 1.1 Response to this RfQ is to be submitted by email on the following email address:
Procurement.pg@projectgreen.mt
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

The Estimated Procurement Value for this Call for Quotations is capped up to
€ 9,990.00 excluding VAT.

Section 2: General Information

2.1 Purpose

The purpose of this Request for Quotations (RfQ) is the **Leasing of a Forklift for Project Green Stores**. The contract shall remain in effect **for a period of 6 months (180 days)**.

Mobilization of the forklift to the Contracting Authority's site must be provided by the Contractor on the **19th of August 2026**. The purchase order shall be issued upon award of the RfQ.

2.2 Scope and Terms & Conditions

- 2.2.1 This RfQ is for the **Leasing of a Forklift for Project Green Stores**. The Forklift shall be operated by Project Greens employee/s.

2.3 Specifications

2.3.1 General Information

- Type: Forklift
- Engine: Electric (battery powered)
- Mast type: TRIPLEX FSV
- Wheels: Non-marking
- Forklift must be with 4 independent wheels

Performance

- Travel Speed:
 - o Min 10 km/h with/without load
- Load Capacity: Min 1200kg
- Residual Capacity at Max height: Approximately 1000kg

Mast and Lifting

- Max Lifting Height: Min 5000 mm
- Truck Height – Mast Lowered: Approximately 2300 mm
- Tilt of Mast (Forward/Backward): Approximately 5° / 4°

Dimensions (Approx.)

- Cabin Height: 2000 mm
- Load Centre: 600 mm
- Fork Length: 1200 mm
- Aisle Width for Pallets (800×1200, lengthways): 3200 mm
- Turning Radius: 1400 mm
- Overall Width: 1000 mm
- Length to Face of Fork: 1750 mm
- Load Backrest Height: 1120 mm
- Long Forkbar: 920 mm
- Long Forks: 120cm

Battery (Or equivalent)

- The forklift should be able to operate for a minimum of eight (8) consecutive hours before requiring recharging.

The Forklift must be equipped with:

- Integrated sideshift
- AC power system
- Operator presence sensing system
- Shockless landing lift
- Power steering
- Driver side levers with direction switch
- Multifunction display
- Emergency Button
- Backup Buzzer
- Flashing Beacon
- Panoramic Rear-view mirror
- Seatbelt
- Brakes
- Parking brake
- Horn
- LED Front combination lights including guard
- LED Rear combination lights
- Plastic top panel on overhead guard
- Reverse alarm and strobe beacon
- Load weight indicator or scale
- Speed limiter

2.4 Specific Requirements

- 2.4.1
- a) All maintenance, upkeep, ordinary and extraordinary repairs, supplies, spare parts, oils, etc., and the safety of the equipment operating under this Contract shall be borne by the Contractor, who shall be entirely responsible for their operational performance. The Contractor shall be required to submit a detailed report for any maintenance activity carried out, including preventive maintenance and repairs, as well as functionality tests performed following each maintenance activity.
 - b) The Contractor shall provide a copy of a valid Vehicle Roadworthiness Test (VRT) certificate for the specified forklift (if applicable). Furthermore, the

Contractor shall also be fully responsible for ensuring that the VRT remains valid throughout the duration of the contract and for arranging any required testing when it becomes due.

- c) Repair service response time within eight (8) hours from notification issued by the Officer in Charge (OIC) of the Contracting Authority (CA).
- d) If during the Contract, the hired forklift is not in a position to be operated for whatever reason, the Contractor is required to provide an alternative forklift of equivalent specification to carry out the same service/ operation within one (1) working day.
- e) The CA reserves the right to request the alternative replacement of any such forklift at any time should the results obtained not be in accordance to the CA requirements and expectations. The alternative proposed forklift shall have the same specifications stipulated in this document and the contractor is duly bound to also provide the delivery of such forklift at the same rate at no extra cost.
- f) The forklift shall be delivered with accompanying certification such as a valid insurance policy. Furthermore, the forklift shall be certified by a qualified engineer as per S.L.424.35. The forklift shall have no outstanding actions from the engineer's certificate.
- g) The contractor must provide the instruction or operator manual with the delivery of the forklift to be kept at the contracting authority during the contract period.

2.5 Personnel and Equipment

- a) No equipment is to be purchased on behalf of the Contracting Authority as part of this service contract or transferred to the Contracting Authority at the end of this contract. Any equipment related to this contract which is to be acquired shall fall under the responsibility of the contractor.
- b) The Contractor shall be solely responsible for the safe operation of the equipment employed on site in connection with the services detailed in the Contract, including the safety of the operators. All the equipment that shall be used under this Contract shall conform to all safety regulations and legislations in force and / or recognised standards/codes of practice. The Contracting Authority reserves the right to carry out inspections in this respect.
- c) During the Contract, the Contracting Authority also reserves the right to carry out periodic inspections to ensure that the Contractor is adhering to all the conditions and requirements of the Contract.

2.6 Execution Period

- 2.6.1 The time-limit for the execution of the contract shall be as per Article 2.1 above.

Section 3 Financial Offer

3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 Criteria for Award

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

3.3 Clarification meeting / Site-visit

- 3.3.1 No Clarification meeting/site visit will be held.

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