

REFERENCE NUMBER:

PG/COMMS 624/26



**TITLE: SUPPLY AND DELIVERY OF T-SHIRTS FOR
PROJECT GREEN EMPLOYEES**

Date Published:

25th June 2026

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

3rd July 2026

at 23:45 hrs CEST

Project Green

Avenue 77, Triq Negoju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

- 1.1 Response to this RfQ is to be submitted by email on the following email address:
Procurement.pg@projectgreen.mt
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.

Section 2: General Information

2.1 Purpose

The purpose of this RfQ is **the supply and delivery of t-shirts for Project Green employees.**

2.2 Scope and Terms & Conditions

Supplies shall be **delivered to the location indicated by the Contracting Authority within the agreed timeframe.** The material is to be supplied in accordance with the technical specifications forming part of this RFQ.

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

2.3 Specifications

2.3.1 X150 branded T-Shirts

2.3.2 The Economic Operator shall be responsible for the production and delivery of the T-Shirts, including the **printing of artwork on both the front and back of the garments.** The design and artwork shall be provided by the Contracting Authority. The Economic Operator shall ensure that the prints are of high quality, durable, and suitable for repeated use and washing.

2.3.3 Mixed sizes to be provided, ranging from Small (S), to XXL, as instructed by the Contracting Authority.

2.3.4 Colour of T-Shirts shall be specified by the Contracting Authority.

2.3.5 Full-colour printing on both the front and back of each T-Shirt.

2.3.6 Artwork and design files shall be provided by the Contracting Authority.

2.3.7 Printing shall be clear, durable, and resistant to fading or peeling under normal washing conditions.

2.3.8 The Economic Operator shall provide a digital proof for approval prior to production.

2.4 Execution Period

2.4.1 The time-limit for the execution of the contract shall be **four (4) weeks** from the date of the Purchase Order.

Section 3 Financial Offer

3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as [‘Financial Bid Form’](#). The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the [‘Financial Bid Form’](#).

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 Criteria for Award

3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

3.3 Clarification meeting / Site-visit

3.3.1 No Clarification meeting/site visit will be held.

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