

**REFERENCE NUMBER:**

PG/PKM 300/26



**TITLE: SUPPLY AND DELIVERY OF MEADOW HAY  
FOR PETTING FARMS IN MARSASKALA AND TA'  
QALI**

**Date Published:**

13<sup>th</sup> April 2026

**Site Visit:**

N/A

N/A

**Deadline for Submission of Offers:**

20<sup>th</sup> April 2026

at 23:45 hrs CEST

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## **Project Green**

Avenue 77, Triq Negozju, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### **Section 1: Instructions to Economic Operators**

- 1.1 Response to this RfQ is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### **Section 2: General Information**

#### **2.1 Purpose**

The purpose of this RfQ is **the supply and delivery of Meadow Hay for Petting Farms in Marsaskala and Ta' Qali.**

#### **2.2 Scope and Terms & Conditions**

N/A

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

#### **2.3 Specifications**

- 2.3.1 Amount required: 7000kg in total (spread over 5 months)
- 2.3.2 Bales should not be less than 20kg but not exceeding 36kg per bale.
- 2.3.3 Bidders must provide a 1kg sample of meadow hay for each site and present a manufacturer's certificate indicating that the crude protein content of the hay is greater than or equal to 12% of dry matter (>12% ODM).
- 2.3.4 Requests will be made by the Contracting Authority 7 days prior to delivery.
- 2.3.5 The bales are to be **delivered either at Marsaskala or Ta' Qali Petting Farms**, as will be instructed by the Contracting Authority.
- 2.3.6 Project Green reserves the right to weigh the goods upon arrival to confirm the declared weight and may carry out random testing of bales to verify that the crude protein content meets the required specification (>12% ODM).

2.3.7 The supplier must provide a delivery note upon delivery of goods which should include the following details: address, VAT number of the supplier, delivery location, date, number of bales, and total kilograms delivered.

2.3.8 Invoices will be requested by Project Green personnel via email.

## 2.4 Execution Period

2.4.1 The time-limit for the execution of the contract shall be **five (5) months** from the date of the Purchase Order.

## **Section 3 Financial Offer**

### 3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

### 3.2 Criteria for Award

3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

### 3.3 Clarification meeting / Site-visit

3.3.1 No Clarification meeting/site visit will be held.

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