

**REFERENCE NUMBER:**

PG/OPS 270/26



**TITLE: HORTICULTURAL EXPERT SERVICES FOR  
IMTARFA WOODLAND PROJECT – PHASE 11**

**Date Published:**

21<sup>st</sup> April 2026

**Site Visit:**

N/A

N/A

**Deadline for Submission of Offers:**

28<sup>th</sup> April 2026

at 23:45 hrs CEST

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## Project Green

Avenue 77, Triq Negozju, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### **Section 1: Instructions to Economic Operators**

- 1.1 Response to this RfQ is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### **Section 2: General Information**

#### **2.1 Purpose**

The purpose of this RfQ is **the services of a qualified Horticulture Consultant to conduct a detailed assessment of existing trees and vegetation within the designated site of the Mtarfa Woodland (MTF002.2) Project.**

#### **2.2 Scope and Terms & Conditions**

N/A

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

#### **2.3 Specifications**

- 2.3.1 The selected professional will be required to:
- Identify and record all tree and shrub species present within the project site (provision of common and scientific name).
  - Assess the health and structural condition of each identified tree and shrub.
  - Identify trees requiring management interventions, including hard/light pruning, propping, removal, and / or possible transplanting with particular focus on mature trees that are greater than 1 metre.
  - Determine whether any trees are dead or have an estimated lifespan of less than five (5) years.
  - Assess additional vegetation present on site, including low vegetation, and classify species as endemic, indigenous, alien or alien/invasive.
  - Identify whether any of the recorded vegetation is protected under relevant environmental legislation or regulations.
  - Provide precise geolocation (geo-tagging) of all identified trees and shrubs to enable accurate integration of the data into the Project Green GIS system.

- Report the presence of any fauna observed on site, whether protected or non-protected, particularly where such species may be associated with or dependent on the existing vegetation.

This assessment will support effective tree management, ecological preservation, regulatory compliance, and the overall safety, sustainability, and biodiversity of the woodland.

### 2.3.2 Tree Health and Risk Assessment Report

The consultant shall:

- Conduct a comprehensive, site-wide assessment of all trees, flora, and fauna; indigenous and alien species present within the site.
- Identify and record all tree and shrub species present within the project site (provision of common and scientific name)
- Assess the health and structural condition of each identified tree and shrub
  - o Structurally compromised (ex. Hollow trunks, decay, cracks, instability, or leaning)
  - o Diseased (including fungal infections, pest infestations, or other pathogens)
  - o Dead or insignificant decline
  - o Determine whether any trees are dead or have an estimated lifespan of less than five (5) years based on health, age, and environmental conditions.
    - Provide a safety risk classification for each assessed tree (low, moderate, or high)
    - Recommend management interventions, including hard / light pruning, propping, removal, and / or possible transplanting with particular focus on mature trees with a tree height greater than 1 metre
    - Include photographic documentation and diagnostic imaging (where applicable) to support findings
- Assess additional vegetation present on site, including low vegetation, and classify species as endemic, indigenous, alien or alien/invasive
- Identify whether any of the recorded vegetation is protected under relevant environmental legislation or regulations
- Provide precise geolocation (geo-tagging) of all identified trees and shrubs to enable accurate integration of the data into the Project Green GIS System
- Report the presence of any fauna observed on site, whether protected or non-protected, particularly where such species may be associated with or dependent on the existing vegetation
- If required, attend meetings, to present findings and discuss recommended actions.

### 2.3.3 Qualifications

The selected Horticultural Consultant must meet the following criteria:

- Be a certified Arborist or Horticulture Consultant with qualifications from a recognised institution equivalent to MQF Level 7, or hold an equivalent certification (ex. MSc in Environmental Science, Arboriculture, or Agriculture)

#### 2.3.4 **Contractual and Timeline Requirements**

- The consultant must be available to **commence work immediately upon issuance of the purchase order**
- The full assessment report and all deliverables must be **completed within two (2) weeks from commencement**
- The consultant must maintain strict confidentiality regarding all project data, findings, and documentation

#### 2.4 **Execution Period**

- 2.4.1 The time-limit for the execution of the contract shall be **two (2) weeks** from the date of the Purchase Order.

### ***Section 3 Financial Offer***

#### 3.1 **Financial Offer**

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

#### 3.2 **Criteria for Award**

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

#### 3.3 **Clarification meeting / Site-visit**

- 3.3.1 No Clarification meeting/site visit will be held.

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