

REFERENCE NUMBER:

PG/COMMS 238/26



**TITLE: RFQ FOR THE HIRING OF MOBILE TOILETS
FOR MILBRAE GROVE (28/03/2026 – 29/03/2026)**

Deadline for Submission of Offers:

26/03/2026

at 23:45 hrs CEST

Project Green

Avenue 77, Triq Negotzju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

1.1 Response to this RfQ is to be submitted by email on the following email address:

Procurement.pg@projectgreenmt

1.2 All submissions will be dealt with in strictest confidence. The estimated procurement value following market research is of €5,000.00 exc. VAT.

1.3 Participation Fee is Free.

Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.

Section 2: General Information

2.1 Purpose

The purpose of this RfQ is for the hiring of mobile toilets for Milbrae Grove **on the 28th and 29th March 2026 (both days)**

2.2 Scope and Terms & Conditions

The scope is to seek interested economic operators who can furnish the Contracting Authority with the hiring of mobile toilets for Milbrae Grove **on the 28th and 29th March 2026 (both days)**.

2.3 Technical Specifications

2.3.1 a) The overall objective of this request for quotation (RfQ) is the hiring and service of one male, one female and one special needs mobile toilets inclusive placing on site and subsequently removing from site.

- b) The standard mobile toilets must be with vent stack, self-closing door with interior lock and 'occupied' indicator.
- c) The standard mobile toilets must have sufficient toilet paper capacity to coincide with standard cleaning schedule for replenishment.
- d) The standard mobile toilets must be equipped with a built-in washbasin and hand sanitizer or soap, to be provided with sufficient capacity to coincide with standard cleaning schedule for replenishment.
- e) Mobile toilets are to be serviced and cleaned at least once daily.
- f) Services shall include, but not be limited to, the following:
 - i. Empty waste tank content.
 - ii. Thoroughly clean waste tank and refill with chemically treated water (treatment to include anti-freeze as necessary).
 - iii. Thoroughly clean and disinfect seats, wall, floors, and any other exposed surface.
 - iv. Deodorant blocks installed and replenished.
 - v. Toilet tissues dispensers and soap/sanitizer are to be fully restocked.
- g) The Contractor shall be solely responsible for the safe operation of all the hired mobile toilets under this Contract.
- h) The mobile toilets shall conform to all safety regulations and legislation in force and/or recognised standards/codes of practice.
- i) Once the toilets are installed on site, they will remain under the responsibility of the Contractor and Project Green will not be held responsible for any vandalism or theft of same.

j) No equipment is to be purchased on behalf of Project Green as part of this service contract or transferred to Project Green at the end of this contract.

2.4 Execution Period

2.4.1 The execution of the contract shall be on the 28th & 29th March 2026.

Section 3 Financial Offer

3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 Criteria for Award

3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

3.3 Clarification meeting / Site-visit

3.3.1 N/A

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