

REFERENCE NUMBER:

PG/OPS 424/25



**TITLE: SUPPLY, DELIVERY AND INSTALLATION OF A
WELCOME SIGN INCLUDING ARTWORK
PRINTING**

Date Published:

10th March 2026

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

17th March 2026

at 23:45 hrs CEST

Project Green

Avenue 77, Triq Negozju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

- 1.1 Response to this RfQ is to be submitted by email on the following email address:
Procurement.pg@projectgreen.mt
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.

Section 2: General Information

2.1 Purpose

The purpose of this RfQ is **the supply, delivery and installation of a welcome sign including artwork printing.**

2.2 Scope and Terms & Conditions

The project involves the fabrication, and installation of a prominent welcome sign for the public garden, serving as an introduction and gateway to the space. The signage will provide visitors with essential information, enhance the visual identity of the garden, and contribute to the overall aesthetic and landscape experience. The design is to be sensitive to the surrounding environment, reflecting the garden's character, promoting a sense of arrival, and offering a clear, welcoming message to all visitors.

The welcome signage will act as both a functional information point and a design feature that reinforces the garden's identity, providing visitors with a positive and engaging first impression.

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

2.3 Specifications

2.3.1 Dimensions (range):

- Height: 2000-2500mm
- Width: 1200-1746mm
- Depth: 200-400mm
- Panel Dimension: 1000x1000 – 1400x1400

2.3.2 Materials:

- **Face Panel:** High-Pressure Laminate (HPL) with UV-stable finish, or alternatively, powder-coated steel or aluminium composite panel.

- **Artwork / Graphics:** Engraving, screen printing, or steel sheet printing as per design which will be provided by Project Green.
- **Frame:** Powder-coated aluminium / steel / wood / Corten steel (Paint / Coating colour to be neutral if required).

2.3.3 Durability and Weather Resistance:

- All graphics must be resistant to UV light, weathering, and vandalism.
- Panel and frame must be weatherproof, UV-stable, and corrosion-resistant.
- Panels must resist fading, scratching, and vandalism.
- The welcome sign and supporting structure shall withstand wind loads.
- The sign shall maintain structural stability and durability under all anticipated environmental conditions/

2.3.4 Accessibility and Safety:

- Rounded edges or protective features to avoid injury.

2.3.5 Installation:

- Posts to be anchored in a reinforced concrete footing.
- Panels to be securely fixed to frame with anti-theft fasteners.
- Installation must ensure proper alignment and level.

2.3.6 Please refer to the indicative images below:



2.4 **Execution Period**

- 2.4.1 The time-limit for the execution of the contract shall be four (4) weeks from the date of the Purchase Order.

Section 3 Financial Offer

3.1 **Financial Offer**

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 **Criteria for Award**

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

3.3 **Clarification meeting / Site-visit**

- 3.3.1 No Clarification meeting/site visit will be held.

*** END OF DOCUMENT***