

CALL FOR APPLICATIONS

TO FILL VACANCY FOR

Manager B – Park Management

Interested persons wishing to apply for this post are kindly requested to submit a full CV (including details of background and experience) and copies of qualifications relevant to the post to recruitment.pg@projectgreen.mt

JOB DESCRIPTION & PROFILE

Title	Manager B – Park Management
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Job Description

Overview

About the Parks Management & Servicing function:

This function is responsible for the overall management, quality standards, security, maintenance and servicing of all public spaces and parks falling within the scope and remit of Project Green, ensuring the highest standards in maintenance and servicing, managing all resources within scope in the most efficient manner to achieve the desired outcomes.

About the Role:

As Manager B – Park Management, you will be reporting directly to the Head – Park Operations, and your tasks will include:

- Assisting the Management, in the introduction of time and cost-efficient methods for work planning and control, especially in the areas of project and operations management.
- Manage their teams in the upkeep and maintenance initiatives of Project Green.
- Assist the Management in the implementation of a programme of preventive upkeep and maintenance work aimed at popularising selected public areas.
- Oversee all upkeep and maintenance initiatives.
- Assist in overseeing the preparation of any specifications, quantities, cost estimates, conditions and ancillary documents related to preventive maintenance programme whilst not discounting the resource base required for occasional crisis management.
- Ensure the implementation of work standards within the Agency to ensure skill development, quality, timeliness, and result in relation to plans.

- Develop good working relationships with the main stakeholders to facilitate the efficient and timely implementation of Project Green's maintenance and upkeep programme.
- Work closely with the senior management team within the Agency to be able, amongst others, to service them with any support required from Project Green.

About You:

Project Green is looking for a Manager B – Park Management of the highest personal and professional integrity, principle, and knowledge, earning respect and support when making decisions and choices. The selected candidate needs to be a self-directed person with a strong work ethic and high expectations for performance; a person leading by example and sets strong professional and personal standards for every activity.

The role requires the possession of a minimum of an MQF Level 5 qualification in Management or equivalent, as recognised by the MFHEA, and two (2) years of work experience in a Managerial role.

If you do not have the necessary academic or professional qualifications but you have at least five (5) years working experience in a Managerial/Supervisory role, we would still be interested to consider you.

The role requires also the possession of a Driving Licence Category B.

Other Information

Project Green is an Equal Opportunities Employer as certified by the NCPE (National Commission for the Protection of Equality) and is committed to a policy of equal opportunity in all aspects of employment and will avoid any form of discrimination in its recruitment procedures.

The Agency reserves the right to withdraw this call at any time and not select any of the Candidates.

It is the responsibility of applicants in possession of qualifications awarded by Universities and other similar institutions outside Malta to produce a recognition statement on comparability of qualifications issued by the Malta Qualifications Recognition Information Centre (MQRIC). Applicants should do so preferably at application stage or otherwise at the preliminary interview should an applicant be selected for such interview. Details can be obtained by accessing the Malta Further and Higher Education Authority website on mfhea.mt under MQRIC heading.

The Agency shall ensure that any processing of personal data is in accordance with Regulation (EU) 2016/679 (General Data Protection Regulation), the Data Protection Act (Chapter 586 of the Laws of Malta) and any other relevant European Union and national law. For further details, you may refer to the Data Protection Policy on Project Green's webpage projectgreen.mt.

Candidates are to note that the submission of any false statement/s or omission, even if unintended, may lead to the cancellation of their application and may render the candidate's appointment liable to termination.

Furthermore, please note that candidates may be asked to submit any documentation in support of the information provided, including but not limited to, proof of qualifications and Police Conduct Certificates.