project green

CALL FOR APPLICATIONS
TO FILL VACANCY FOR
Senior Manager - ICT Governance & Data Management
Interested persons wishing to apply for this post are kindly requested to submit a full CV (including details of background and experience) and copies of qualifications relevant to the post to recruitment.pg@project.green

JOB DESCRIPTION & PROFILE

Title	Senior Manager - ICT Governance & Data Management

Job Description

About the Technology Office:

The Technology Office leverages cutting-edge technology, industry standards and methodologies to provide reliable services to the rest of the Agency and the entities interacting with Project Green through digital means. Furthermore, it is responsible for implementing a digital transformation programme, maximising efficiency and performance through data management, automation, and technology.

About the Role:

The Senior Manager - ICT Governance & Data Management shall develop and implement an ICT governance framework/s, overseeing data management practices, and supporting digital transformation initiatives within Project Green. This role shall ensure that ICT resources are effectively governed, data is secure and compliant, and that digital solutions like Microsoft Power Platform are used optimally to drive efficiency and innovation. The work is pivotal in advancing the Agency's mission and goals by ensuring that technology and data management practices are aligned with strategic objectives. By implementing robust ICT governance frameworks and driving digital transformation initiatives, the Senior Manager enhances operational efficiency, promotes data-driven decision-making and ensure compliance with regulations, all of which are essential for delivering high quality services to the public. This role not only fosters a culture of innovation and continuous improvement within the Agency but also strengthens stakeholders trust and engagement, ultimately contributing to the Agency's commitment to transparency, accountability and IT excellence.

The tasks of the Senior Manager - ICT Governance & Data Management will include:

ICT Governance and Policy Development

o Design and implement ICT governance frameworks, such as COBIT or ITIL, to optimise IT service delivery and ensure alignment with organisational objectives.

o Draft, implement, and manage IT policies and procedures that promote security, compliance, and efficiency in IT operations and data handling.

o Ensure that ICT initiatives comply with all relevant standards, regulations (e.g. GDPR) and organisational policies.

o Ensure ongoing compliance with existing policies and procedures.

o Conduct IT risk assessments to identify potential vulnerabilities, create risk mitigation strategies, and develop incident response plans to safeguard organisational assets.

o Oversee IT change management processes, ensuring that new systems or updates are effectively documented, tested, and implemented according to governance policies.

Data Governance and Management

o Develop and oversee data governance policies, ensuring that data collected, stored, and processed is accurate, secure, and compliant with relevant regulations.

o Ensure data consistency and quality across systems by implementing and maintaining data quality controls across systems and conducting regular audits.

o Oversee the integration of data sources across various systems, including Microsoft's Power Platform, to provide a cohesive data environment that enables smooth data flows, analytics, and reporting.

o Support the creation of data dashboards and reports with Power BI to provide insights into business operations while ensuring data governance is maintained in all reporting activities.

o Oversee data access controls, ensuring role-based access to sensitive information and compliance with data privacy standards.

Digital Transformation and Power Platform Management

o Lead the adoption and governance of Microsoft Power Platform tools (Power Apps, Power Automate, Power BI) to optimise workflows, enhance data usage, and support digital transformation efforts.

o Identify and implement opportunities to streamline operations through process automation using Power Automate, creating efficient workflows that are governed and well-documented.

o Manage the deployment of low-code/no-code solutions within the Agency, establishing guidelines and standards to ensure effective usage of Power Platform.

o Provide training and support to teams on best practices in using Power Platform for data management to maximise productivity and innovation.

Stakeholder Collaboration

o   Engage with internal stakeholders within different departments to promote data-driven decision-making and ensure that all digital tools and data practices meet business needs and compliance standards.

o   Manage relationships with external vendors and partners, ensuring contractual obligations align with governance and data management objectives/policies.

o   Mentor and guide the IT team on best practices in data management and ICT governance practices.

About You:

Project Green is looking for a Senior Manager (ICT Governance and Data Management) of the highest personal and professional integrity, principle, and knowledge, earning respect and support when making decisions and choices. The selected candidate needs to be a self-directed person with a strong work ethic and high expectations for performance; a person leading by example and sets strong professional and personal standards for every activity.

The role requires the possession of a minimum of a bachelor's degree qualification (MQF Level 6) or higher as recognised and certified by the Malta Qualifications Recognition Information Centre (MQRIC) in Information Technology, Computer Science, or a related field. You will also possess a minimum of five (5) years of working experience in ICT governance, data management and/or digital transformation. Certifications in IT governance (e.g. COBIT, ITIL) are considered a plus.

Furthermore, the ideal candidate should:

-   Be proficient with Microsoft Power Platform (PowerApps, Power Automate, Power BI).
-   Possess in-depth knowledge and experience in data governance and IT frameworks, such as COBIT or ITIL.
-   Demonstrate a thorough understanding of data privacy regulations (e.g. GDPR) and best practices for data governance and security.
-   Have proven experience collaborating with stakeholders at all levels within an organisation.
-   Be skilled in analysing data and generating insights to inform business operations and decision-making.
-   Have a solid background in conducting IT risk assessments and developing mitigation strategies to safeguard organisational assets.
-   Possess a solid foundation in identifying, assessing, and mitigating security risks to protect the agency's data and IT infrastructure.

If you do not have the necessary academic or professional qualifications but you have at least ten (10) years working experience, we would still be interested to consider you.

Other Information

Project Green is an Equal Opportunities Employer as certified by the NCPE (National Commission for the Protection of Equality) and is committed to a policy of equal opportunity in all aspects of employment and will avoid any form of discrimination in its recruitment procedures.

The Agency reserves the right to withdraw this call at any time and not select any of the Candidates.

It is the responsibility of applicants in possession of qualifications awarded by Universities and other similar institutions outside Malta to produce a recognition statement on comparability of qualifications issued by the Malta Qualifications Recognition Information Centre (MQRIC). Applicants should do so preferably at application stage or otherwise at the preliminary interview should an applicant be selected for such interview. Details can be obtained by accessing the Malta Further and Higher Education Authority website on mfhea.mt under MQRIC heading.

The Agency shall ensure that any processing of personal data is in accordance with Regulation (EU) 2016/679 (General Data Protection Regulation), the Data Protection Act (Chapter 586 of the Laws of Malta) and any other relevant European Union and national law. For further details, you may refer to the Data Protection Policy on Project Green's webpage project.green.

Candidates are to note that the submission of any false statement/s or omission, even if unintended, may lead to the cancellation of their application and may render the candidate's appointment liable to termination.

Furthermore, please note that candidates may be asked to submit any documentation in support of the information provided, including but not limited to, proof of qualifications and Police Conduct Certificates.