



REFERENCE NUMBER:

PG/PKM 968/25 Re-Issue

**TITLE: RFQ FOR THE SUPPLY AND DELIVERY OF
WOOD SHAVINGS FOR THE PETTING FARM
SECTION AT PROJECT GREEN**

Date Published:

27th March 2026

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

10th April 2026

at 23:45 hrs CEST

Project Green

Avenue 77, Triq Negozju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

- 1.1 Responses to this Request for Quotations (RFQ) is to be submitted by email on the following email address:
Procurement.pg@projectgreen.mt
- 1.2 All submissions will be dealt with in strictest confidence. The estimated procurement value following market research is of €4,500.00 exc. VAT.
- 1.3 Participation Fee is Free.

Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.

Section 2: General Information

2.1 Purpose

- 2.1.1 The purpose of this RFQ is **the supply and delivery to Project Green of Wood Shavings to be used as bedding for large animals.**

2.2 Scope and Terms & Conditions

- 2.2.1 The wood shavings are to be delivered to the Petting Farm section within Project Green in accordance with the technical specifications forming part of this RFQ, which Supplies shall be delivered to Project Green, at the addresses indicated by the Contracting Authority (CA).
- 2.2.2 The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The CA reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

2.3 Specifications

- 2.3.1 The Technical specifications for this RFQ is as follows:
1. Wood Shavings should come in forms of bales i.e. rectangular shaped
 2. Must be well packed; sealed in plastic bags
 3. The Size of bales should not exceed the weight of 25kg per bale
 4. The wood shavings should come from softwood in order to have the ability of absorption
 5. Wood Shavings should not have sharp wood splinters which could cause harm to animals
 6. It has to be dust free of not more 5%
 7. The size has to be from 2 – 15mm
 8. The moisture content should not exceed 12%
- 2.3.2 Bidders are required to submit the manufacturer's technical literature confirming compliance with specifications outlined in points 4 to 8 above.

- 2.3.1.2 A sample of 2 bales is to be delivered to each of the Petting Farms as specified below:
- Marsaskala Family Park
 - Ta' Qali Petting Farm

- 2.3.1.3 The CA will request deliveries as required. Estimated monthly usage is as follows:
- Marsaskala Family Park: approximately 30–40 bales per month
 - Ta' Qali Petting Farm: approximately 10–15 bales per month

2.4 Execution Period

- 2.4.1 The time-limit for the execution of the contract shall be six **(6) months** from the date of the Purchase Order.

Section 3 Financial Offer

3.1 Financial Offer

- 3.1 The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The CA reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 Criteria for Award

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The CA reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The CA reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RFQ for the respective deadlines).

Furthermore, the CA reserves the right to refuse or cancel this RFQ, in part or in full, at its discretion without any obligation.

3.3 Clarification meeting / Site-visit

- 3.3.1 No Clarification meeting/site visit will be held.

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