

**REFERENCE NUMBER:**

PG/HR 39/26



## **TITLE: REQUEST FOR QUOTATIONS FOR SECURITY GUARD LICENSE RENEWAL TRAINING**

**Date Published:**

**3<sup>rd</sup> February 2026**

**Site Visit:**

**N/A**

**N/A**

**Deadline for Submission of Offers:**

**11<sup>th</sup> February 2026**

**at 23:45 hrs CEST**

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### **Project Green**

Avenue 77, Triq Negoju, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### **Section 1: Instructions to Economic Operators**

- 1.1 Response to this RfQ is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### **Section 2: General Information**

- 2.1 **Purpose**
- 2.1.1 The purpose of this RfQ is for **Security Guard License Renewal Training** for Project Green's security personnel.
- 2.2 **Scope and Terms & Conditions**
- 2.2.1 The services shall be provided to Project Green in accordance with the technical specifications forming part of this RfQ.
- 2.2.2 The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated under Article 2.4 of this RfQ Document. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.
- 2.3 **Specifications**
- 2.3.1 The Technical specifications for this RfQ are as follows:
- 2.3.1.1 Training should be delivered in Maltese. Any documents provided throughout the course shall also be in the Maltese language.
- 2.3.1.2 Training should consist of but not limited to:
- Practical aspects such as patrolling sites, vehicles and premises;
  - Approaching the general public or third parties in a professional manner;
  - Monitoring vandalism through physical patrolling and control room CCTV;
  - Individuals' identification involved in incidents (for example, monitoring clothing colour, hair length/colour, or vehicle details such as number plate, type, and colour)
- 2.3.1.3 Attendees are to be divided into groups and training shall be divided on two (2) days or more, since attendees cannot be present all together.

## 2.4 Execution Period

- 2.4.1 The time-limit for the execution of the contract shall be of **four (4) weeks** from the date of the Purchase Order.

## 3.0 Financial Offer

- 3.1 The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

## 3.2 Criteria for Award

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

## 3.3 Clarification meeting / Site-visit

- 3.3.1 No Clarification meeting/site visit will be held.

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