

**REFERENCE NUMBER:**

PG/PKM 916/25



## **TITLE: REQUEST FOR QUOTATIONS FOR MECHANICAL AND ELECTRICAL ENGINEERING SERVICES**

**Date Published:**

**12<sup>th</sup> January 2026**

**Site Visit:**

**N/A**

**N/A**

**Deadline for Submission of Offers:**

**16<sup>th</sup> January 2025**

**at 23:45 hrs CEST**

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### **Project Green**

Avenue 77, Triq Negozju, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### ***Section 1: Instructions to Economic Operators***

- 1.1 Response to this RfQ is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### ***Section 2: General Information***

#### **2.1 Purpose**

The purpose of this RfQ is related to **Mechanical and Electrical engineering services**.

#### **2.2 Scope and Terms & Conditions**

The services should be in accordance with the technical specifications and Requirements forming part of this RFQ.

#### **2.3 Specifications & Requirements**

##### **2.3.1 Review of a detailed Bill of Quantities (BoQ) for all required mechanical and electrical (M&E) works**

- Review all mechanical and electrical BoQs for completeness and accuracy.
- Validate quantities, material specifications, and cost estimates.
- Assess contractor technical submittals for compliance.
- Identify discrepancies or omissions and recommend corrective actions.

##### **2.3.2 Development and/or review of all relevant M&E drawings, including layouts, schematics, load schedules, and coordination plans**

- Develop or review M&E layouts, schematics, and load schedules.
- Prepare or validate coordination plans for installation and integration.
- Support the preparation of drawings required for permitting, tendering, and implementation.
- Update or modify drawings based on site conditions or contractor inputs.

##### **2.3.3 Provision of comprehensive technical specifications (where necessary) covering materials, equipment, installation standards, performance criteria, and regulatory compliance**

- Prepare or review technical specifications for mechanical and electrical systems.
- Define material, equipment, and installation requirements.
- Ensure compliance with national legislation, EU standards, and industry best practices.
- Contribute to documentation for procurement, construction, testing, and commissioning.

**2.3.4 *Advisory support on design compliance, best practices, and integration with other building systems, as required***

- Provide expert advice on mechanical and electrical system integration.
- Ensure energy-efficient and sustainable design principles are applied.
- Support Project Green during installation, testing, commissioning, and verification activities.
- Highlight issues and recommend system improvements or upgrades where necessary.

**2.3.5** The Engineer shall also attend any meeting, at the office of the contracting authority or on site or elsewhere as the case may be, as may be requested from time to time by the contracting authority.

**2.3.6 *Please also submit:***

- A copy of the Updated CV
- A copy of the Warrant

**2.4 *Execution Period***

**2.4.1** The time-limit for the execution of the contract shall be two (2) weeks from the date of the Purchase Order.

***Section 3 Financial Offer***

**3.1 *Financial Offer***

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

**3.2 *Criteria for Award***

3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

**3.3 Clarification meeting / Site-visit**

3.3.1 No Clarification meeting/site vist will be held.

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