

**REFERENCE NUMBER:**

PG/PROC 884/25/3

**TITLE: REQUEST FOR QUOTATIONS FOR THE SUPPLY, DELIVERY AND  
INSTALLATION OF LASER CUT STEEL SIGNAGE – GNIEN GHAR RAM  
HAZ ZEBBUG****Date Published:****14<sup>th</sup> January 2026****Site Visit:****N/A****N/A****Deadline for Submission of Offers:****20<sup>th</sup> January 2026****at 23:45 hrs CEST**

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## **Project Green**

Avenue 77, Triq Negoju, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### **Section 1: Instructions to Economic Operators**

- 1.1 Response to this RfQ is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### **Section 2: General Information**

#### **2.1 Purpose**

The purpose of this RfQ is the supply, delivery, and installation of laser cut steel plate signage to be installed at the entrance of the Garden. The signage is to be fabricated and finished in accordance with the following specifications.

The Contractor shall also be responsible for the design, supply and construction of adequate concrete footing for the signage to be anchored to.

#### **2.2 Scope and Terms & Conditions**

The Signage shall be delivered and installed at the following garden maintained by Project Green:

- Gnien Ghar Ram – Haz Zebbug

The material is to be supplied in accordance with the technical specifications forming part of this RFQ.

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price

#### **2.3 Specifications**

##### **2.3.1 Steel Plate Signage**

#### **Material Specifications**

- All steel plates shall be fabricated from S275 grade mild steel or better, conforming to relevant EN standards.
- Plate thickness: equal or greater than 4 mm.

- All steel components shall be hot-dip galvanised prior to coating to ensure corrosion resistance.

### **Design**

- Overall Dimensions: 750mm (H)x 400mm (W)
- The signage panel shall consist of a top and bottom panel. The top panel will be angled at 35 degrees from the vertical, and the name of the garden will be precisely laser cut from this upper panel.
- The signage is to include a base plate of at least 150mm in width, to be welded at the bottom edge of the signage panel, and to run along the entire width of the signage panel (400mm).
- Refer to drawing [ZBG004-DS-L0-10-R0](#) for further details.

### **Surface Preparation and Finish**

- After galvanising, all surfaces shall be coated with exterior-grade, UV-resistant powder coating. Signage to be painted in RAL 8003 or similar.
- Coating thickness shall be minimum 80 microns, applied uniformly without drips, runs, or blemishes.
- Colour, font style and finish shall be approved by the Contracting Authority prior to production.

### **Fabrication Requirements**

- Lettering shall be precision laser-cut with clean, smooth edges.
- Welds shall be neat, continuous, and free from visible defects such as cracks, porosity, or slag inclusions.
- Top edge of signage plate to be formed with a rolled hem to eliminate sharp edges and enhance rigidity.
- The base plate shall be fabricated with pre-punctured holes to facilitate secure anchoring to concrete footing.
- All welding and puncturing operations shall be completed prior to galvanising. No welding or puncturing shall be permitted on site.

### **Fixing and Installation**

- The contractor is responsible for designing, supplying all materials, and building an adequate concrete footing on site for the signage to be anchored to. This includes but not limited to excavation in loose material, preparation of formwork, supply, cut bend and fix steel reinforcement, and supply and lay of cast in situ concrete including any waterproofing additives. This is to be included in the quote.
- The footing must be placed on sound, stable ground or base to ensure proper support.
- Top of footing shall be 25–35 mm below finished soil level, fully buried and not exposed.
- The top surface of the footing should be level and smoothly finished.

- Contractor is responsible to supply all required materials and fittings to secure the signage to the footing. The signage must be securely fixed to the concrete footing using at least four M6 grade 8.8 stainless steel anchor bolts.
- The design and construction of the footing must be adequate to ensure the signage remains upright and stable and is not at risk of toppling over due to wind or any other external forces.

### **Documentation and Approval**

- Contractor shall submit shop drawings, material samples for approval prior to fabrication on the request of the Contracting Authority.
- Any changes from the specifications and/or drawing must be approved by the Contracting Authority.
- Tolerances of  $\pm 10\%$  may be accepted subject to prior approval by the Contracting Authority.

## **2.4 Execution Period**

- 2.4.1 The time-limit for the execution of the contract shall be four (4) weeks from the date of the Purchase Order.

### **Section 3 Financial Offer**

## **3.1 Financial Offer**

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

## **3.2 Criteria for Award**

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

**3.3 Clarification meeting / Site-visit**

3.3.1 No Clarification meeting/site visit will be held.

***\* END OF DOCUMENT\****