

REFERENCE NUMBER:

PG/PKM 917/25



**TITLE: RFQ FOR THE PROVISION OF CARPENTRY  
SERVICES FOR THE MANUFACTURE OF 2  
LIBRARIES FOR A NEW GARDEN IN SWIEQI**

Date Published:

31<sup>st</sup> December 2025

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

14<sup>th</sup> January 2026

at 23:45 hrs CEST

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**Project Green**

Avenue 77, Triq Negozju, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### **Section 1: Instructions to Economic Operators**

- 1.1 Responses to this Request for Quotations (RFQ) is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### **Section 2: General Information**

- 2.1 **Purpose**
  - 2.1.1 The purpose of this RFQ is the **Provision of Carpentry Services for the Manufacture of Two (2) Libraries for a New Garden in Swieqi**.
- 2.2 Scope and Terms & Conditions
  - 2.2.1 The newly manufactured Libraries shall be provided to Project Green in accordance with the technical specifications forming part of this RFQ, which Supplies shall be delivered to Project Green, Avenue 77 Birkirkara or as otherwise indicated by the Contracting Authority (CA). Further details will be provided after the award of the Contract.
  - 2.2.2 The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The CA reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.
- 2.3 **Specifications**
  - 2.3.1 The Technical specifications for this RFQ is as follows:  
Two (2) Libraries as per below dimensions and drawings:  
-  
2.3.1.1 General Design:  
The libraries shall have the following general design features:
    - Be rectangular in shape;
    - Have a sloping top;
    - Have two leaf doors on the front;
    - Have 3 shelves;
    - Have black, iron hinges and knobs;
    - Have windows made of clear acrylic; and
    - Have water proofing from the inside to prevent water ingress from doors and other joints.

#### 2.3.1.2 Material:

The libraries shall be built out of following materials:

- Outer Structure excluding back:
  - o Iroko timber treated for outdoor use not less than 23mm thick; and
  - o The wood shall have a natural timber colour finish.
- Shelves and back:
  - o Marine plywood not less than 24mm thick.

#### 2.3.1.3 Dimensions:

The libraries shall have the following dimensions:

- Height = 170 cm;
- Width = 150 cm; and
- Depth = 50 cm.

#### 2.3.1.4 Reference drawing and image:





#### 2.4 **Execution Period**

2.4.1 The time-limit for the execution of the contract shall be **three (3) weeks** from the date of the Purchase Order.

### ***Section 3 Financial Offer***

#### 3.1 **Financial Offer**

3.1 The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The CA reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

#### 3.2 **Criteria for Award**

3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The CA reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The CA reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RFQ for the respective deadlines).

Furthermore, the CA reserves the right to refuse or cancel this RFQ, in part or in full, at its discretion without any obligation.

### 3.3 **Clarification meeting / Site-visit**

3.3.1 No Clarification meeting/site visit will be held.

**\*END OF DOCUMENT\***