

**REFERENCE NUMBER:**

**PG/PROC 884/25**



**TITLE: SUPPLY, DELIVERY AND INSTALLATION OF  
LASER CUT STEEL SIGNAGE**

**Date Published:**

**4<sup>th</sup> December 2025**

**Site Visit:**

**N/A**

**N/A**

**Deadline for Submission of Offers:**

**11<sup>th</sup> December 2025**

**at 23:45 hrs CEST**

## **Project Green**

Avenue 77, Triq Negojzu, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### **Section 1: Instructions to Economic Operators**

- 1.1 Response to this RfQ is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### **Section 2: General Information**

#### **2.1 Purpose**

The purpose of this RfQ is **the supply, delivery, and installation of laser cut steel plate signage to be installed at the entrance of three (3) gardens. The signage is to be fabricated and finished in accordance with the following specifications.**

**The Contractor shall also be responsible for the design, supply and construction of adequate concrete footing for the signage to be anchored to.**

#### **2.2 Scope and Terms & Conditions**

Supplies shall be delivered and installed at the following gardens maintained by Project Green:

- Ġnien Għar Ram – Haż Żebbuġ;
- Bengħajsa Family Park – Bengħajsa; and
- Ghaxaq Family Park – Hal Ghaxaq.

The material is to be supplied in accordance with the technical specifications forming part of this RFQ.

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

## 2.3 Specifications

All relevant drawings are being attached via email. For reference purposes the following drawings are being made available: **BBG001-CO-DE-25-R0**, **GXQ004-CO-DE-17-R1** and **ZBG004-DS-L0-10-R0**.

### 2.3.1 Steel Plate Signage – **Drawing ZBG004-DS-L0-10-R0**

The Contractor shall supply, deliver and install laser cut steel plate signage, to be placed at entrance of Ġnien Għar Ram – Haż Żebbuġ. The signage is to be fabricated and finished in accordance with the following specifications. The Contractor shall also be responsible for the design, supply and construction of an adequate concrete footing for the signage to be anchored to.

The specific installation location at the designated site shall be indicated at a later stage by the Contracting Authority (CA).

#### 2.3.1.1 Material Specification:

- All steel plates shall be fabricated from S275 grade mild steel or better, conforming to relevant EN standards.
- Plate thickness: equal or greater than 4 mm.
- All steel components shall be hot-dip galvanised prior to coating to ensure corrosion resistance.

#### 2.3.1.2 Design:

- Overall Dimensions: 750mm (H)x 400mm (W)
- The signage panel shall consist of a top and bottom panel. The top panel will be angled at 35 degrees from the vertical, and the name of the garden will be precisely laser cut from this upper panel.
- The signage is to include a base plate of at least 150mm in width, to be welded at the bottom edge of the signage panel, and to run along the entire width of the signage panel (400mm).
- Refer to drawing **ZBG004-DS-L0-10-R0** for further details.

#### 2.3.1.3 Surface Preparation and Finish

- After galvanising, all surfaces shall be coated with exterior-grade, UV-resistant powder coating. Signage to be painted in RAL 8003 or similar.
- Coating thickness shall be minimum 80 microns, applied uniformly without drips, runs, or blemishes.
- Colour, font style, and finish shall be approved by the Contracting Authority prior to production.

#### 2.3.1.4 Fabrication Requirements

- Lettering shall be precision laser-cut with clean, smooth edges.
- Welds shall be neat, continuous, and free from visible defects such as cracks, porosity, or slag inclusions.
- Top edge of signage plate to be formed with a rolled hem to eliminate sharp edges and enhance rigidity.
- The base plate shall be fabricated with pre-punctured holes to facilitate secure anchoring to concrete footing.

- All welding and puncturing operations shall be completed prior to galvanising. No welding or puncturing shall be permitted on site.

#### 2.3.1.5 Fixing and Installation:

- The contractor is responsible for designing, supplying all materials, and building an adequate concrete footing on site for the signage to be anchored to. This includes but not limited to excavation in loose material, preparation of formwork, supply, cut bend and fix steel reinforcement, and supply and lay of cast in situ concrete including any waterproofing additives. This is to be included in the quote.
- The footing must be placed on sound, stable ground or base to ensure proper support.
- Top of footing shall be 25–35 mm below finished soil level, fully buried and not exposed.
- The top surface of the footing should be level and smoothly finished.
- Contractor is responsible to supply all required materials and fittings to secure the signage to the footing. The signage must be securely fixed to the concrete footing using at least four M6 grade 8.8 stainless steel anchor bolts.
- The design and construction of the footing must be adequate to ensure the signage remains upright and stable and is not at risk of toppling over due to wind or any other external forces.

#### 2.3.1.6 Documentation and Approval:

- Contractor shall submit shop drawings, material samples for approval prior to fabrication on the request of the Contracting Authority.
- Any changes from the specifications and/or drawing must be approved by the Contracting Authority.
- Tolerances of  $\pm 10\%$  may be accepted subject to prior approval by the Contracting Authority.

#### 2.3.2 Steel Powder-Coated Poles – **Drawings BBG001-CO-DE-25-R0 & GXQ004-CO-DE-17-R1**

The Contractor shall supply, deliver and install galvanised steel directional signage poles in single-arm and double-arm configurations, finished with powder coating in the specified RAL colour to be placed at Benghajsa Family Park and Ghaxaq Family Park.

Works shall include the complete fabrication, laser-etching of text, anchoring, and foundation construction. The Contractor shall also reinstate surrounding flooring material above and around the footing to match the existing context. Additionally, the Contractor shall be responsible for supplying and constructing an adequate reinforced concrete footing for the signage to be securely anchored and adequately finished.

The specific installation location at the two designated sites shall be indicated at a later stage by the CA.

#### 2.3.2.1 Material Specification:

- All steel plates shall be fabricated from S275 grade mild steel or better, conforming to relevant EN standards.
- Plate thickness: equal or greater than 4 mm.
- Pole and arm to be powder-coated finish specified RAL colour (colour to be discussed with and approved before-hand by CA prior to the application of the finish).
- Text to be laser-etched through powder coat for durability and clarity.

#### 2.3.2.2 Design:

- Pole Dimensions: 2400 mm above finished floor level.
- Pole thickness: Square Hollow Section 100 mm × 100 mm
- Wall thickness of pole: 4 mm minimum
- Arm Dimensions: Length: 250 mm; Width: proportional.
- Single-arm or double-arm as indicated in drawings. Refer to drawings **BBG001-CO-DE-25-R0** & **GXQ004-CO-DE-17-R1** for further details.
- Arms positioned at 90° or 180° depending on directional requirements.

#### 2.3.2.3 Surface Preparation and Finish

- All steel components shall be hot dip galvanised prior to powder coating for corrosion resistance.
- Powder coating shall be applied uniformly, free from defects such as cracks, runs, or blemishes.
- Finish shall be UV-resistant and weatherproof.
- Colour, font style, and finish shall be approved by the Contracting Authority prior to production.

#### 2.3.2.4 Foundation and Anchoring

- Concrete Footing:
  - Grade C30 with waterproofing additive.
  - Dimensions: 500mm length x 500 mm width × 1200 mm depth.
- Blinding:
  - 50 mm C15 concrete blinding at base.
- Reinforcement:
  - A393 bent reinforcement mesh with 50 mm cover.
- Embedment:
  - Pole embedded minimum 100 mm below finished floor level.
- Floor Reinstatement:
  - Existing paving or soil finish reinstated to match surrounding context.

#### 2.3.2.5 Fabrication Requirements

- All welding and punching operations shall be completed prior to galvanizing.
- Arms shall be precision-cut with clean edges.
- Text shall be laser-etched. Font and size of text to be approved by the Contracting Authority.

#### 2.3.2.6 Fixing and Installation:

- The contractor is responsible for designing, supplying all materials, and building an adequate concrete footing on site for the signage to be anchored to. This includes but not limited to excavation in loose material, preparation of formwork, supply, cut bend and fix steel reinforcement, and supply and lay of cast in situ concrete including any waterproofing additives. This is to be included in the quote.
- The footing must be placed on sound, stable ground or base to ensure proper support.
- Top of footing shall be below finished soil level, fully buried and not exposed.
- The top surface of the footing should be level and smoothly finished.
- Contractor is responsible to supply all required materials and fittings to secure the signage to the footing. The signage must be securely fixed to the concrete footing.
- Contractor shall ensure vertical alignment and correct orientation of arms.
- Temporary protection shall be provided during installation to prevent damage.
- Rate shall include reinstatement of flooring material above and around foundation.
- The design and construction of the footing must be adequate to ensure the signage remains upright and stable and is not at risk of toppling over due to wind or any other external forces.

#### 2.3.2.7 Documentation and Approval:

- Contractor shall submit shop drawings, material samples for approval prior to fabrication on the request of the Contracting Authority.
- Any changes from the specifications and/or drawing must be approved by the Contracting Authority.
- Tolerances of  $\pm 10\%$  may be accepted subject to prior approval by the Contracting Authority.

#### 2.3.2.8 Indicative Image



## 2.4 **Execution Period**

- 2.4.1 The time-limit for the execution of the contract shall be four (4) weeks from the date of the Purchase Order.

### ***Section 3 Financial Offer***

## 3.1 **Financial Offer**

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

## 3.2 **Criteria for Award**

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

## 3.3 **Clarification meeting / Site-visit**

- 3.3.1 No Clarification meeting/site visit will be held.

**\* END OF DOCUMENT\***