

## **Expression of Interest - EOI**

For

**Provision of Plants and Gardening supplies during the  
Plants Fair at Milbrae Grove.**

Issued by:  
**Project Green**

**Issue Date:** *22<sup>nd</sup> December 2025*

**Response/Submission Date and Time:** *Wednesday 14<sup>th</sup> January 2026 at 12:00hrs(noon)  
(CEST)*

**Section A:**

**Responses to this EOI are to be submitted via email as per the instructions given in Article 2 of Section B of this document.**

All submissions will be dealt with in strictest confidence.

**Section B:****1) Purpose**

Project Green notifies that it is receiving Expressions of interest for the provision of Garden supply vendors selling and gardening supplies such as seasonal flowers, flower seeds, flower bulbs, herbs, pots, indoor plants, trees, dwarf trees, bonsai, cactus, gardening tools and small machinery during the **Plant Fair** event being held at **Milbrae Grove in Mosta on the 22<sup>nd</sup> February 2026 from 10.00 till 16.00.**

For this reason, Project Green is inviting prospective Economic Operators to express their interest to operate a stall, selling plants and/or gardening supplies to the attendees during the above-mentioned event by applying in terms of this Expression of Interest. A designated area measuring 4m x 4m will be allocated, inclusive of a wooden stall. A dedicated electrical line for a cash register will also be provided by Project Green.

**2) Issuing Office**

The issuing office, being *Project Green* is the point of contact for this EOI. Please refer any inquiries or request for clarifications to:

Address:	Project Green, Head Office, Avenue 77, Triq in-Negoju, Mriehel, Birkirkara Malta
Email:	<a href="mailto:procurement.pg@projectgreen.mt">procurement.pg@projectgreen.mt</a>

Any addenda/updates to the EOI will be made available at the Contracting Authority's web site:  
<https://www.projectgreen.mt>.

**3) General Instructions**

1. In submitting an offer, the prospective Economic Operators accept in full and in its entirety, the content of this Expression of Interest, including any subsequent clarifications issued by

Project Green, irrespective of any conditions that the said Economic Operators might include in their own submissions.

2. Prospective Economic Operators are expected to examine carefully and comply with all the instructions, requirements, terms and conditions contained in this Expression of Interest.
3. Prospective Economic Operators are to duly fill in, endorse and submit the Application Form contained in Annex 2 of this Expression of Interest together with the required supporting documentation. Failure to submit an offer containing all the required information and documentation within the deadline specified herein may lead to the rejection of the offer. Offers containing incorrect information and/or missing the necessary supporting documentation would automatically be rendered invalid and would not be considered any further.
4. Prospective Economic Operators are to ensure that the contact details they give in the Application Form pertain to the person who, if successful, shall enter into an agreement with Project Green for the provision of Gardening stand selling Plants/Gardening supplies during the Plant's fair at Milbrae Grove Mosta.
5. Spaces will be awarded on first come first served basis and subject to the logistical requirements set up by Project Green for the event. Some Economic Operators may be put on a reserve list and contacted at a later date.
6. Project Green reserves the right to select and/or reject any or all the submitted offers or to select multiple submissions as necessary to fulfil the needs outlined in this Expression of Interest document. Should none of the submissions be considered satisfactory, Project Green reserves the right to assign the designated spaces to other Economic Operators at its own discretion. The decision of Project Green in this regard is final and binding.

#### **4. Requirements:**

1. Each Economic Operator will only be eligible for the provision of Gardening supplies during the Plants fair at Milbrae Grove event.
2. The submission is to include all of the following:
  - a. A duly filled in and signed Application Form and Declaration (Annex 2);
  - b. List of products proposed to be for sale during Plants fair at Milbrae Grove;
  - c. Itemised price list;
  - d. VAT Certificate (if applicable);
  - e. The Checklist (Annex 3).

The Contracting Authority reserves the right to request clarification and/or rectification with regards to missing and/or incomplete information.

#### **5. Terms and Conditions**

1. Project Green is seeking offers from Economic Operators who can match, with their offer, the ambiance, and quality of the Plant's fair at Milbrae Grove event.

2. The Gardening stands must provide a list with each item on sale. Each stand shall clearly display a list of prices, at all times, for each item on sale in a prominent area where it is easily viewable by the public. The prices offered should reflect the current market practices.
3. The Economic Operator must only sell items as approved by Project Green and shall abide by the instructions given by Project Green, before, during, and/or after the event as well as comply with all the regulations that may be in force at the time.
4. The Economic Operator must ensure that on the day of the event, all staff is wearing clean and adequate clothing.
5. Economic Operator must be available for the duration of the whole event, that is on the 22<sup>nd</sup> February 2026, dates and time as stipulated in this document.
6. The Economic Operator must comply with the below environmental measures:
  - a. Packaging should be kept at a minimum and no products having unnecessary packaging shall be used and/or promoted.
  - b. Using compostable disposables rather than single-use plastic.
  - c. All waste should be disposed of properly and responsibly in the separation bins available at the location.
  - d. All wastewaters should be contained and disposed off accordingly by the same Economic Operator.

## **6. Application Fee and Performance Guarantee**

Not applicable for the scope of this EOI.

## **7. Set-Up and Dismantling**

1. The successful Economic Operators must set up in the spaces indicated and agreed upon with Project Green and must strictly not exceed the boundaries of the indicated spaces.
2. The stand must be set up at the location designated by Project Green at least one (1) hour before the starting of the event.
3. It is the responsibility of the Economic Operators to ensure that proper clean-up procedures are implemented and that no solid or liquid wastes whatsoever are left on site.
4. The successful Economic Operators must provide their own bins and respective bags to dispose of the waste generated during the event. Such waste is within the responsibility of the Economic Operator and must be taken care of as needed.
5. Any type of waste is to be collected and disposed of by the Economic Operator in accordance with local environmental regulations.

## **8. Health and Safety**

1. The selected Economic Operator must ensure that all health and safety legislations are strictly adhered to, including but not limited those emanating from The Occupational Health and Safety Authority Act, Cap 646 of the Laws of Malta and its subsidiary legislations.

2. Any equipment brought on site shall be certified as safe for use and must be in good working order
3. A risk assessment shall be developed by the Economic Operator for its own workers which shall also cover the safety of third parties
4. The setup used by the Economic Operator shall not pose any risks to workers and third parties
5. The safety in the area assigned to the Economic Operator shall be under its sole responsibility and the Economic Operator shall indemnify and exonerate the Contracting Authority from any direct or indirect liability of whatever nature.

### Annex 1:

Figure 1 – Approximate location of Area



Figure 2 – Picture of Wooden stall



## **Annex 2: Application Form and Declaration**

### **Expression of Interest for the Provision of Plants and Gardening supplies during the Plant Fair at Milbrae Grove**

#### **Application Form and Declaration**

Applicant Details:

Name	
Surname	
Address	
ID Card Number	
Mobile Number	
Email Address	
VAT Number	
Name of Company (if applicable)	
Company's Contact Number (if applicable)	

#### **Declaration**

I / We hereby agree to abide by all the terms and conditions contained in the Expression of Interest for the Provision of Gardening stands Selling Plants and Gardening supplies during the Plants Fair at Milbrae Grove

I / We hereby declare that I do not fall under any of the grounds listed under Part VI of LN 352/2016 Exclusion Grounds.

I / We declare that no subcontracting in connection with this Expression of Interest shall take place unless the prior written consent of Project Green is obtained. I / We shall be solely responsible for the execution of the contract and for the delivery of the service as requested by Project Green in accordance with the terms and conditions of this Expression of Interest. Project Green reserves the right to request additional documentation and justification for subcontracting requests and may at its discretion accept or reject such requests.

I / We bind myself/ourselves to be responsible for the allocated area and shall not assign this area to a third party not mentioned in the application, to take over in my / our name or in the name of my / our company.

I /We accept all the conditions contained in this Expression of Interest in their totality.

I / We declare that all information and documentation submitted as part of this Expression of Interest are true and correct. The submission shall automatically be rendered invalid and will not be considered further if any information provided is incorrect, inaccurate and/or false. In case of false declarations and/or documentation, Project Green reserves the right to instigate legal proceedings against the economic operator.

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Name and Surname of Applicant (In Block Letters)

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Signature of Applicant

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Date



### **Annex 3: Checklist**

The economic operator confirms that he/she/they have submitted the following as part of the submission:

A duly filled in and signed Application Form and Declaration (Annex 2);	
List of products proposed to be for sale during Plants fair at Milbrae Grove;	
Itemised price list;	
VAT Certificate (if applicable);	
The Checklist (Annex 3).	

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Signature of Applicant

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Date