

REFERENCE NUMBER:

PG/COMMS 759/25



**TITLE: SUPPLY AND DELIVERY OF OUTDOOR TOTEM
DISPLAY**

Date Published:

24th October 2025

Site Visit:

N/A

N/A

Deadline for Submission of Offers:

31st October 2025

at 11:00 hrs CEST

Project Green

Avenue 77, Triq Negoju, Zone 3
Central Business District, Birkirkara CBD3010
<https://projectgreen.mt>

Section 1: Instructions to Economic Operators

- 1.1 Response to this RfQ is to be submitted by email on the following email address:
Procurement.pg@projectgreen.mt
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.

Section 2: General Information

2.1 Purpose

The purpose of this RfQ is **the Supply and Delivery of Outdoor Totem Display**

2.2 Scope and Terms & Conditions

Totem shall be delivered to Project Green Stores Burmarrad or as otherwise indicated by the Contracting Authority. The material is to be supplied in accordance with the technical specifications forming part of this CfQ.

2.3 Specifications

2.3.1 List specifications below:

- Dimensions: **1800 cm (H) × 590 cm (W) × 590 cm (D)**
- Designed for outdoor use, with materials suitable for exposure to sunlight, wind, and rain.
- Constructed from non-metal materials, such as high-density PVC, acrylic, wood composite, or other weather-resistant alternatives.
- Surface should allow for printing or vinyl application for branding and communication purposes. Artwork will be provided by Project Green.
- Structure must be stable, durable, and easy to clean.
- Finish to be aesthetically appealing and consistent with Project Green's design standards.

Additional Requirements:

- Quotation to include material details and visual mock-up

2.4 Execution Period

- 2.4.1 The time-limit for the execution of the contract shall be four (4) weeks from the date of the Purchase Order.

Section 3 Financial Offer

3.1 Financial Offer

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

3.2 Criteria for Award

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

3.3 Clarification meeting / Site-visit

- 3.3.1 No Clarification meeting/site visit will be held.

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