

**REFERENCE NUMBER:**

**PG/PKM 757/25**



**TITLE: SUPPLY AND DELIVERY OF HERBS FOR  
PROJECT GREEN**

**Date Published:**

**22<sup>nd</sup> October 2025**

**Site Visit:**

**N/A**

**N/A**

**Deadline for Submission of Offers:**

**29<sup>th</sup> October 2025**

**at 23:45 hrs CEST**

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## **Project Green**

Avenue 77, Triq Negoju, Zone 3  
Central Business District, Birkirkara CBD3010  
<https://projectgreen.mt>

### **Section 1: Instructions to Economic Operators**

- 1.1 Response to this RfQ is to be submitted by email on the following email address:  
[Procurement.pg@projectgreen.mt](mailto:Procurement.pg@projectgreen.mt)
- 1.2 All submissions will be dealt with in strictest confidence.
- 1.3 Participation Fee is Free.

**Note: The Contracting Authority shall reserve the right to accept or reject offers exceeding €5,000 exclusive of VAT.**

### **Section 2: General Information**

#### **2.1 Purpose**

The purpose of this RfQ is **the supply and delivery of Herbs for Project Green.**

#### **2.2 Scope and Terms & Conditions**

The supply of Herbs should be delivered to Project Green Stores or various locations around Malta, as indicated by the Contracting Authority. The material is to be supplied in accordance with the technical specifications forming part of this RFQ.

The Contractor shall be subject to a penalty for delay of €50 per day inclusive of Saturdays, Sundays and Public Holidays for any delays over the period of performance stated above. The Contracting Authority reserves the right to terminate the contract without notice when the penalties reach a value amounting to 30% of the contract price.

#### **2.3 Specifications**

2.3.1

| Item | Description | Quantity |
|------|-------------|----------|
| 1    | Rosemary    | 400      |
| 2    | Melissa     | 400      |
| 3    | Salvia      | 400      |
| 4    | Origano     | 400      |
| 5    | Lavender    | 400      |
|      | Total       | 2000     |

- 2.3.2 The items being procured through this document are indicative and will not be purchased at one go but depending on the exigencies over a period of 12 months.

- 2.3.3 A copy of a valid Nursery registration certificate issued by the Plant Protection Directorate in accordance with the Plant Quarantine Act XVIII of 2001 as amended by Act III of 2004; Legal Notice 426 of 2007; and Acts V of 2011 and XXI of 2020 (Note 2).

## 2.4 **Execution Period**

- 2.4.1 The time-limit for the execution of the contract shall be three (3) weeks from the date of the Purchase Order.

## **Section 3 Financial Offer**

### 3.1 **Financial Offer**

The Economic Operator shall fill-in and submit their offer by filling the Form marked as '[Financial Bid Form](#)'. The Contracting Authority reserves the right to disqualify bidders who fail to submit or provide all the requested information requested in the '[Financial Bid Form](#)'.

Economic Operators must quote all components of the price inclusive of taxes/charges, customs and import duties and any discounts BUT excluding VAT. VAT shall be paid in accordance with the current VAT regulations.

### 3.2 **Criteria for Award**

- 3.2.1 The sole award criterion will be the price. The contract will be awarded to the bidder submitting the cheapest priced offer satisfying the requested administrative and technical criteria.

The Contracting Authority reserves the right to accept or reject financial offers exceeding the estimated procurement value based on the current market rates.

The Contracting Authority reserves the right to disqualify offers received late even though they might be technically and financially compliant (please refer to the cover page of this RfQ for the respective deadlines).

Furthermore, the Contracting Authority reserves the right to refuse or cancel this RfQ, in part or in full, at its discretion without any obligation.

### 3.3 **Clarification meeting / Site-visit**

- 3.3.1 No Clarification meeting/site visit will be held.

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